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Scott Goudie	President	0414 740 406
John Gibson	Vice President	0435 459 533
Lauren Goudie	Secretary	0403 686 412
Harry Hovasapian	Treasurer	0407 674 023
Dann Suthern	Range Captain – Long arms	

MINUTES OF THE CLUB MEETING

HELD ON 9 MARCH 2025

COOLAMATONG RANGE

MEETING OPENED: President Scott Goudie opened the meeting at 9:15am.

RECORDING OF PROCEEDINGS: Meeting recorded for purpose of confirming minutes. Recording to be deleted after distribution and confirmation of minutes.

PRESENT: **Members** - Scott Newman, Peter Zabolozki, Ross Brown, Brent Cain, John Gibson, Neil Brown, Matt Todd, Lauren Goudie, David Weuffen, Luke Venn, Scott Goudie, Margie Golby, Duncan Golby, Keith Smith

Visitors – Daniel Grant

APOLOGIES: Harry Hovasapian

CONFIRMATION OF MINUTES:

President read the actions from the minutes of the previous meeting held 29 October 2024

MOTION: That the minutes be accepted as a true and accurate record of that meeting.

Moved: Scott Goudie

Seconded: Lauren Goudie

CARRIED

BUSINESS ARISING FROM THE MINUTES:

- ACTION ITEM – RO Accreditation.
 - **Update**
 - Propose the fourth weekend of April for RO practical assessment.
 - ACTION ITEM – President to contact Peter Szaak to arrange assessment.
- ACTION ITEM – Safe area signs and updating all signage
 - **Update**
 - Review signs at next working bee.
 - ACTION ITEM – President to add to job list

- ACTION ITEM – Construction of Range Safe Area.
 - **Update**
 - Measure up safe area for design at March working bee.
 - ACTION ITEM – President to add to job list
- ACTION ITEM – Steel Challenge Targets.
 - **Update**
 - Quotation pending.
- ACTION ITEM – Precision Rifle Series (PRS)
 - **Update**
 - Inaugural PRS match was held 2 March.
 - Rimfire match with 7 competitors and a couple of observers.
 - Thanks to Cooma Rifle Club for lending the targets
 - RF Targets have been ordered.
 - Need to change April to rimfire as we won't have centrefire targets.
 - Propose that we place an order for centrefire targets.

TREASURER'S REPORT:

President presented the Income and Expenditure summary for the period 1 January 2025 to 28 Feb 2025 on behalf of the Treasurer:

Profit & Loss Statement

January 2025 To February 2025

Income	
Annual Membership Fees	\$1,125.00
Range Fees Rifle	\$420.00
Range Fees Pistol	\$505.00
Total Income	\$2,050.00
Total Cost Of Sales	\$0.00
Gross Profit	\$2,050.00
Total Expenses	\$0.00
Operating Profit	\$2,050.00
Total Other Income	\$0.00
Other Expenses	
Other Expense	\$34.32
Total Other Expenses	\$34.32
Net Profit/(Loss)	\$2,015.68

- Balance at 31/12/2024 was **\$18,135.69**
- Balance at 28/02/2025 was **\$20,151.37**

Major income since last meeting

- \$3,642 SSAA NSW admin grant
- \$700 NPWS

Major expenses since last meeting

- None

Resolution: That the income and expenditure report be accepted.

Moved: Scott Goudie

Seconded: Lauren

CARRIED

CORRESPONDENCE: Incoming/Outgoing

President provided an update on the incoming and outgoing correspondence for the period.

- Period covered 29 October 2024 to 08 March 2025
- Correspondence list is available as Appendix A of the Agenda for 9 March meeting.

BUSINESS ARISING FROM THE CORRESPONDENCE:

- None

GENERAL BUSINESS:

- **Item 1 – PRS Centrefire Targets**
 - **Resolution** – That we order PRS Centrefire targets, in preparation for the first PRS CF match in June.
 - **Moved:** Scott Goudie **Seconded:** Lauren Goudie **CARRIED**
 - **ACTION ITEM – President to order centrefire targets for PRS.**
- **Item 2 – Working Bee 29 March**
 - Jobs list to be compiled
 - **ACTION ITEM – President to compile job list and required equipment**
- **Item 3 – Blog post (notifications) issue – Messages don't appear to be going to subscribed members. Limitations on email marketing quantities and costs.**
 - **Resolution** – That a new email marketing platform be utilised for newsletters and club event notifications.
 - President has tested MailerLite and proposes transferring to that service as it provides ample capacity to ensure communications can be sent and is fully featured.
 - Cost is the same as Wix, with unlimited emails, 3 users
 - **Moved:** Scott Goudie **Seconded:** Lauren Goudie **CARRIED**
 - **ACTION ITEM – President to configure MailerLite.**
- **Item 3 – Scott Newman advised apology for AGM 4 May 2025**
 - **ACTION ITEM – Noted – to be added to AGM minutes**

**NEXT MEETING: Club Meeting TBA.
AGM 4 May 2025**

MEETING CLOSE: 9:35am

APPENDIX A – OPEN ACTION ITEM LIST – 09/03/2025

Action Item No	Description	Responsible Officers	Dependencies	Priority	Due Date	Completed Date
202308-Item01	P650 Form Usage – Policy development	President, Secretary	None	High	22/10/2023	In Progress
202308-Item10	President and secretary to develop and publish membership information	President, Secretary	None	Medium	30/09/2023	In Progress
202407-Item06	President to investigate design and funding requirements Safe Shooting Area	President	None	High	25/08/2024	In Progress
202407-Item07-1	President to obtain quotation for steel targets and frames for Steel Challenge.	President	None	Medium	30/09/2024	In Progress
202408-Item04	Mower Donation – President to send letter of thanks to George Gulyas.	President	None	Medium	30/08/2024	In Progress
202503-Item01	President to order centrefire targets for PRS	President	None	Medium	31/03/2025	
202503-Item02	President to compile job list and required equipment for working bee 29 March	President	None	High	21/03/2025	
202503-Item03	President to configure MailerLite email marketing platform to replace Wix	President	None	High	14/03/2025	
202503-Item04	President to add Scott Newman apology to AGM	President	None	Medium	31/03/2025	
	President to contact Peter Szaak, SSAA NSW to discuss last weekend in April for practical assessment.	President	None	Medium	14/03/2025	

APPENDIX B – CLOSED ACTION ITEM LIST – 09/03/2025

Action Item No	Description	Responsible Officers	Dependencies	Priority	Due Date	Completed Date
202303-01	RO Training – President to contact SSAA Peter Szaak	President	None	High	30/08/2023	Jan 2024
202303-02	Contact Aus Food Trucks for estimated completion date	President	None	Medium	30/08/2023	Oct 2023
202303-03	Rifle match registrations	President	None	Medium		Mar 2023
202308-Item02	Publish SSAA NSW AGM Update on website	President	None	Medium	30/08/2023	AGM Book June 2024
202308-Item03	Contact FAR and SSAA NSW to align attendance compliance reporting for pistol.	President	None	High	30/09/2023	Cancelled Mar 2024
202308-Item05	Publish SSAA NSW Branch meeting Update on website	President	None	Medium	30/08/2023	Not required
202403-Item01	President and Secretary to prepare the agenda and notice to be sent to all members.	President, Secretary	None	High	12/04/2024	May 2024
202403-Item02	President and Secretary nominated to attend SSAA NSW AGM via Zoom	President, Secretary	None	Medium	17/05/2024	May 2024
202403-Item03-1	President to contact Bega, Yass and other clubs to determine availability of RO Trainer to attend Snowy River to assess ROs	President	None	High	31/05/2024	17/07/2024
202407-Item03	President to contact Dann Suthern for a State Titles update.	President	None	Medium	25/08/2024	20/08/2024
202407-Item05-1	President to locate appropriate Safe Area signs for installation.	President	None	High	31/08/2024	20/08/2024
202407-Item05-2	Sign inspection action to be included at the next working bee.	President	None	High	31/08/2024	20/08/2024
202407-Item07-2	Glenn Fletcher to provide details supplier Black Carbon for targets.	Glenn Fletcher	None	Medium	30/09/2024	Not Required
202407-Item08	President to obtain Classic Service Match rules and provide copy of the scoresheet to Glenn Fletcher.	President	None	Medium	30/09/2024	20/08/2024
202407-Item09-1	President to contact Brent Cain regarding PRS match rules.	President	None	Medium	30/09/2024	03/08/2024
202407-Item09-2	President to discuss RO requirements and PRS scheduling with Longarm Captain.	President	None	Medium	30/09/2024	Dec 2024
202408-Item01	State Titles 2024 - President to send call for volunteers regarding the State Titles	President	None	Medium	06/09/2024	10/10/2024
202408-Item02	Working Bee - President to discuss extending the culvert pipe and bringing some of the surplus gravel to backfill with Longarm Captain.	President	None	Medium	30/08/2024	31/08/2024
202408-Item03	Branch transfer - President to advise SSAA NSW of the acceptance of the transfer Chaplin	President	None	Medium	30/08/2024	29/10/2024
202410-Item02	Branch transfer - President to advise SSAA NSW of the acceptance of the transfer Brown	President	None	Medium	31/10/2024	29/10/2024