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| | | |
|------------------|---------------------------|--------------|
| Scott Goudie | President | 0414 740 406 |
| John Gibson | Vice President | 0435 459 533 |
| Lauren Goudie | Secretary | 0403 686 412 |
| Harry Hovasapian | Treasurer | 0407 674 023 |
| Dann Suthern | Range Captain – Long arms | |

MINUTES OF THE CLUB MEETING

HELD ON 29 OCTOBER 2024

VIA WIX LIVE VIDEO CONFERENCE

MEETING OPENED: President Scott Goudie opened the meeting at 6:34pm.

RECORDING OF PROCEEDINGS: Meeting recorded for purpose of confirming minutes. Recording to be deleted after distribution and confirmation of minutes.

PRESENT: **Scott Goudie (President), John Gibson (Vice President), Lauren Goudie (Secretary), Glenn Fletcher, Duncan Golby, Margie Golby, Simon Clear**

APOLOGIES:

CONFIRMATION OF MINUTES:

President read the actions from the minutes of the previous meeting held 25 August 2024

MOTION: That the minutes be accepted as a true and accurate record of that meeting.

Moved: Scott Goudie

Seconded: Lauren Goudie

CARRIED

BUSINESS ARISING FROM THE MINUTES:

- ACTION ITEM – RO Accreditation.
 - **Update**
 - Peter Szaak confirmed he will be able to attend the range to conduct the practical assessments.
 - Recommend weekend with both pistol and rifle matches.
 - John Gibson may be able to be accredited as ROT
- ACTION ITEM – Metallic Silhouette State Titles 2024.
 - **Update**
 - Perfect weekend for it
 - Competitors arrived Friday 25 October, Match days 26 and 27 October.
 - Thanks to Dann, John, Duncan, Margie and Lauren for volunteering for catering.

- ACTION ITEM – Safe area signs and updating all signage
 - **Update**
 - Boundary signs still in good condition
 - Other information signs around the premises will need to be updated.
 - A list and photo of the signs will need to be compiled.

- ACTION ITEM – Construction of Range Safe Area.
 - **Update**
 - Discussed with Dann Suthern at working bee and came up with sizing that should not interfere with airflow across the range and should allow two shooters at a time to clear firearms.
 - Measurements and design to be finalised.

- ACTION ITEM – Steel Challenge Targets.
 - **Update**
 - Recommend we get the required number of targets that allow us to setup any two stages at a time which is:
 - 6x 10” round plates (6mm AR500)
 - 9x 12” round plates (6mm AR500)
 - 6x 18x24” rectangle plates (6mm AR500)
 - Quotation pending.

- ACTION ITEM – Precision Rifle Series (PRS)
 - **Update**
 - Discussed with Brent Cain the requirements and we don’t need too many plates to run a match, at least 4 and we can run a stage.
 - Quotation pending

TREASURER’S REPORT:

Treasurer presented the Income and Expenditure summary for the period 1 January to 30 Sept 2024:

| Income and Expenditure Jan to September 2024 | | | |
|--|--------------------|-----------|--|
| Income | | | |
| Membership Fees | \$ 3,375.00 | | 45 members |
| Range Fees Pistol | \$ 2,085.00 | | 11 Paid via Square |
| Range Fees Rifle | \$ 1,810.00 | | 34 paid Direct into our account |
| Pay Pal | \$ 0.35 | | The fee per item is 0.019 Approx |
| Total Income | \$ 7,270.35 | | |
| Expenditure | | | |
| Range Maint | \$ 2,060.52 | | |
| Range Officer Fees | \$ 100.00 | | |
| WebSite | \$ 510.84 | | |
| Soft Drinks | \$ 172.90 | | |
| NSW Services | \$ 157.10 | | |
| Trophy | \$ 18.70 | | |
| Targets and Frames | \$ 566.20 | | |
| Patches | \$ 506.70 | | |
| Audit | \$ 610.00 | | |
| Foyer Hire | \$ 97.50 | | |
| Insurance | \$ 2,265.00 | | |
| PO Box Rent | \$ 174.00 | | |
| Square Fees | \$ 55.35 | | |
| | \$ 7,294.81 | | |
| Net Income over Expenditure | \$ 24.46 | | |
| Opening Balance July 2024 | \$14,586.48 | | Bank Statement as at 30th of September |
| Closing at September 2024 | \$14,643.71 | \$ | 14,643.71 |

- Balance at 30/09/2024 was \$14,643.71

Resolution: That the income and expenditure report be accepted.

Moved: Scott Goudie

Seconded: Lauren Goudie

CARRIED

CORRESPONDENCE: Incoming/Outgoing

President provided an update on the incoming and outgoing correspondence for the period.

- Period covered 26 August 2024 to 29 October 2024

BUSINESS ARISING FROM THE CORRESPONDENCE:

- None

GENERAL BUSINESS:

- **Item 1 – Working Bee 20 October**
 - President thanked the volunteers who attended the working bee 20 October to prepare the range for the State Titles.
 - John Gibson, Dave Weuffen, Brian Vowels, Duncan Golby, Margie Golby, Paul, Kyle Rowling, Dann Suthern, Scott Goudie
 - **ACTION ITEM – None**
- **Item 2 – Branch Transfer – Neville Brown**
 - Proposal – That the branch transfer be accepted.
 - **Moved:** Scott Goudie **Seconded:** Lauren Goudie **CARRIED**
 - **ACTION ITEM – President to advise SSAA NSW of the decision.**

NEXT MEETING: Club Meeting TBA.

MEETING CLOSE: 7:13pm

APPENDIX A – OPEN ACTION ITEM LIST – 29/10/2024

| Action Item No | Description | Responsible Officers | Dependencies | Priority | Due Date | Completed Date |
|-----------------|--|----------------------|--------------|----------|------------|----------------|
| 202308-Item01 | P650 Form Usage – Policy development | President, Secretary | None | High | 22/10/2023 | In Progress |
| 202308-Item10 | President and secretary to develop and publish membership information | President, Secretary | None | Medium | 30/09/2023 | In Progress |
| 202403-Item03-2 | President to contact Peter Szaak about attending range to conduct practical assessments. | President | None | High | 30/08/2024 | In Progress |
| 202407-Item06 | President to investigate design and funding requirements Safe Shooting Area | President | None | High | 25/08/2024 | In Progress |
| 202407-Item07-1 | President to obtain quotation for steel targets and frames for Steel Challenge. | President | None | Medium | 30/09/2024 | In Progress |
| 202407-Item09-2 | President to discuss RO requirements and PRS scheduling with Longarm Captain. | President | None | Medium | 30/09/2024 | In Progress |
| 202408-Item04 | Mower Donation – President to send letter of thanks to George Gulyas. | President | None | Medium | 30/08/2024 | |

APPENDIX B – CLOSED ACTION ITEM LIST – 29/10/2024

| Action Item No | Description | Responsible Officers | Dependencies | Priority | Due Date | Completed Date |
|-----------------|---|----------------------|--------------|----------|------------|--------------------|
| 202303-01 | RO Training – President to contact SSAA Peter Szaak | President | None | High | 30/08/2023 | Jan 2024 |
| 202303-02 | Contact Aus Food Trucks for estimated completion date | President | None | Medium | 30/08/2023 | Oct 2023 |
| 202303-03 | Rifle match registrations | President | None | Medium | | Mar 2023 |
| 202308-Item03 | Contact FAR and SSAA NSW to align attendance compliance reporting for pistol. | President | None | High | 30/09/2023 | Cancelled Mar 2024 |
| 202403-Item01 | President and Secretary to prepare the agenda and notice to be sent to all members. | President, Secretary | None | High | 12/04/2024 | May 2024 |
| 202403-Item02 | President and Secretary nominated to attend SSAA NSW AGM via Zoom | President, Secretary | None | Medium | 17/05/2024 | May 2024 |
| 202308-Item02 | Publish SSAA NSW AGM Update on website | President | None | Medium | 30/08/2023 | AGM Book June 2024 |
| 202308-Item05 | Publish SSAA NSW Branch meeting Update on website | President | None | Medium | 30/08/2023 | Not required |
| 202403-Item03-1 | President to contact Bega, Yass and other clubs to determine availability of RO Trainer to attend Snowy River to assess ROs | President | None | High | 31/05/2024 | 17/07/2024 |
| 202407-Item03 | President to contact Dann Suthern for a State Titles update. | President | None | Medium | 25/08/2024 | 20/08/2024 |
| 202407-Item05-1 | President to locate appropriate Safe Area signs for installation. | President | None | High | 31/08/2024 | 20/08/2024 |
| 202407-Item05-2 | Sign inspection action to be included at the next working bee. | President | None | High | 31/08/2024 | 20/08/2024 |
| 202407-Item07-2 | Glenn Fletcher to provide details supplier Black Carbon for targets. | Glenn Fletcher | None | Medium | 30/09/2024 | Not Required |
| 202407-Item08 | President to obtain Classic Service Match rules and provide copy of the scoresheet to Glenn Fletcher. | President | None | Medium | 30/09/2024 | 20/08/2024 |
| 202407-Item09-1 | President to contact Brent Cain regarding PRS match rules. | President | None | Medium | 30/09/2024 | 03/08/2024 |
| 202408-Item01 | State Titles 2024 - President to send call for volunteers regarding the State Titles | President | None | Medium | 06/09/2024 | 10/10/2024 |
| 202408-Item02 | Working Bee - President to discuss extending the culvert pipe and bringing some of the surplus gravel to backfill with Longarm Captain. | President | None | Medium | 30/08/2024 | 31/08/2024 |
| 202408-Item03 | Branch transfer - President to advise SSAA NSW of the acceptance of the transfer. | President | None | Medium | 30/08/2024 | 29/10/2024 |
| 202410-Item02 | Branch transfer - President to advise SSAA NSW of the acceptance of the transfer. | President | None | Medium | 31/10/2024 | 29/10/2024 |