



P.O Box 1033, Cooma NSW 2630
Coolamatong Range, Coolamatong Road,
Berridale NSW 2628

www.ssaasrb.org.au

Scott Goudie	President	0414 740 406
John Gibson	Vice President	0435 459 533
Lauren Goudie	Secretary	0403 686 412
Harry Hovasapian	Treasurer	0407 674 023
Dann Suthern	Range Captain – Long arms	

MINUTES OF THE MANAGEMENT COMMITTEE MEETING

HELD ON 17 JULY 2024

VIA WIX LIVE VIDEO CONFERENCE

MEETING OPENED: President Scott Goudie opened the meeting at 6:35 pm.

RECORDING OF PROCEEDINGS: Meeting recorded for purpose of confirming minutes. Recording to be deleted after distribution and confirmation of minutes.

PRESENT: **Scott Goudie, John Gibson, Lauren Goudie, Glenn Fletcher, Harry Hovasapian**

APOLOGIES: **None**

CONFIRMATION OF MINUTES:

President read the minutes of the previous meeting held 26 March 2024

MOTION: That the minutes be accepted as a true and accurate record of that meeting.

Moved: Scott Goudie Seconded: Lauren Goudie CARRIED

BUSINESS ARISING FROM THE MINUTES:

- ACTION ITEM – RO Accreditation.
 - **Update**
 - President contacted Bega for ROT availability, none available.
 - Vice president contacted Dann Suthern to discuss with Tim Barry. Awaiting response.
 - President emailed SSAA Tumut 17 July 2024 to determine if any ROTs would be willing to attend Berridale to assess RO for practical components.

- ACTION ITEM – Pistol Club Mandatory Reporting Alignment
 - **Update**
 - Realignment not being proceeded with. Retaining the existing 1 Nov to 31 Oct reporting period for now

TREASURER’S REPORT:

Treasurer presented the Income and Expenditure summary for the period 1 January to 30 June 2024:

Income and Expenditure Jan to June 2024			
Income			
Membership Fees (Pistol Club)	\$ 3,375.00		45 members
Range Fees Pistol	\$ 1,107.51		
Range Fees Rifle	\$ 1,080.00		
Pay Pal	\$ 0.35		
Total Income	\$ 5,562.86		
Expenditure			
Range Maint	\$ 1,855.04		
Range Officer Fees	\$ 100.00		
WebSite	\$ 510.84		
Targets and Frames	\$ 566.20		
Audit	\$ 610.00		
Foyer Hire	\$ 97.50		
Insurance	\$ 2,265.00		
PO Box Rent	\$ 174.00		
	\$ 6,178.58		
Net Income over Expenditure	\$ 615.72		
Opening Balance Jan 2024	\$ 15,202.20		
Closing at June 2024	\$ 14,586.48		\$ 14,586.48

- Balance at 30/06/2024 was \$14,586.48

Resolution: That the income and expenditure report be accepted.

Moved: Scott Goudie

Seconded: Glenn Fletcher

CARRIED

CORRESPONDENCE: Incoming/Outgoing

President provided an update on the incoming and outgoing correspondence for the period.

- Period covered 27 March 2024 to 17 July 2024

BUSINESS ARISING FROM THE CORRESPONDENCE:

- None

GENERAL BUSINESS:

- **Item 1 – Attendances Reporting**
 - President emailed pistol club members advising their attendances for the reporting period thus far (full year is 1 November to 31 October).
 - **ACTION ITEM – None.**
- **Item 2 – Administration Grant Application 2024**
 - President submitted the SSAA Administration Grant Forms.
 - Expecting the grant of \$3000ish to be paid late July to early August.
 - **ACTION ITEM – None**
- **Item 3 – Metallic Silhouette State Titles 2024**
 - President provided an update that the titles may be brought forward into October to avoid scheduling conflicts with other metallic silhouette titles.
 - **ACTION ITEM – President to contact Dann Suthern for an update.**

- **Item 4 - Working Bee Update**
 - President advised there were 6 attendees at the working bee. Thanks to Peter Zabalozki, Bill West, Dann Suthern, John Gibson and Charles Bradshaw for joining me at the range.
 - Items completed included mowing, snipping, fencing repair, target and frames repair, installation of a wind brace at the end of the equipment shed.
 - **ACTION ITEM – None**

- **Item 5 – Safe Area Signs and updating all signage**
 - President raised the requirements to update signs and acquire “Safe Area” signs.
 - Need a boundary inspection to check the status of the perimeter signs.
 - Vice President advised that new perimeter signs will be required as we have none.
 - **ACTION ITEM –**
 - **President to locate appropriate signs for installation**
 - **Sign inspection action to be included at the next working bee.**

- **Item 6 – Construction of a Safe Area**
 - President proposed the construction of a Safe Area at the end of the shooting bays.
 - May need some grant funding depending on determined costs.
 - **ACTION ITEM – President to investigate design requirements and funding requirements.**

- **Item 7 – Steel Challenge Targets**
 - President proposed obtaining steel challenge targets for steel challenge match.
 - Glenn Fletcher advised that grant funding opportunity Ex Services club in March 2025?
 - Matches available for both Centre fire and rimfire
 - **ACTION ITEM –**
 - **President to obtain quotation for steel targets and frames.**
 - **Glenn Fletcher to provide details supplier Black Carbon for targets.**

- **Item 8 – Classic Service Match**
 - Proposal to run Classic Service match. Andrew Dunlop provided scoresheets with match sequence.
 - Option to conduct a couple of the shorter Classic Matches on the same day.
 - **ACTION ITEM – President to obtain Classic Service Match rules and provide copy of the scoresheet to Glenn Fletcher.**

- **Item 9 – Precision Rifle Series (PRS)**
 - Glenn Fletcher raised question of the status of PRS matches
 - President advised that there were 12 members who have registered interest in taking part.
 - Will need determine RO requirements and possibility of scheduling additional Sundays.
 - **ACTION ITEM –**
 - **President to contact Brent Cain regarding PRS match rules.**
 - **President to discuss RO requirements and scheduling with Long Arms Captain.**

- **Item 10 – Coming Working Bees**
 - 31 August 2024 and 30 November 2024
 - Will need volunteers to assist in the kitchen for the state titles this year.
 - **ACTION ITEM – None**

NEXT MEETING: Sunday 25 August 2024 9:00am at the Coolamatong Range

MEETING CLOSE: 7:19 pm

APPENDIX A – OPEN ACTION ITEM LIST – 17/07/2024

Action Item No	Description	Responsible Officers	Dependencies	Priority	Due Date	Completed Date
202308-Item01	P650 Form Usage – Policy development	President, Secretary	None	High	22/10/2023	
202308-Item02	Publish SSAA NSW AGM Update on website	President	None	Medium	30/08/2023	
202308-Item05	Publish SSAA NSW Branch meeting Update on website	President	None	Medium	30/08/2023	
202308-Item10	President and secretary to develop and publish membership information	President, Secretary	None	Medium	30/09/2023	
202403-Item03	President to contact Bega, Yass and other clubs to determine availability of RO Trainer to attend Snowy River to assess ROs	President	None	High	31/05/2024	
202407-Item03	President to contact Dann Suthern for a State Titles update.	President	None	Medium	25/08/2024	
202407-Item05-1	President to locate appropriate Safe Area signs for installation.	President	None	High	31/08/2024	
202407-Item05-2	Sign inspection action to be included at the next working bee.	President	None	High	31/08/2024	
202407-Item06	President to investigate design and funding requirements Safe Shooting Area	President	None	High	25/08/2024	
202407-Item07-1	President to obtain quotation for steel targets and frames for Steel Challenge.	President	None	Medium	30/09/2024	
202407-Item07-2	Glenn Fletcher to provide details supplier Black Carbon for targets.	Glenn Fletcher	None	Medium	30/09/2024	
202407-Item08	President to obtain Classic Service Match rules and provide copy of the scoresheet to Glenn Fletcher.	President	None	Medium	30/09/2024	
202407-Item09-1	President to contact Brent Cain regarding PRS match rules.	President	None	Medium	30/09/2024	
202407-Item09-2	President to discuss RO requirements and scheduling with Long Arms Captain.	President	None	Medium	30/09/2024	

APPENDIX B – CLOSED ACTION ITEM LIST – 17/07/2024

Action Item No	Description	Responsible Officers	Dependencies	Priority	Due Date	Completed Date
202303-01	RO Training – President to contact SSAA Peter Szaak	President	None	High	30/08/2023	Jan 2024
202303-02	Contact Aus Food Trucks for estimated completion date	President	None	Medium	30/08/2023	Oct 2023
202303-03	Rifle match registrations	President	None	Medium		Mar 2023
202308-Item03	Contact FAR and SSAA NSW to align attendance compliance reporting for pistol.	President	None	High	30/09/2023	Cancelled Mar 2024
202403-Item01	President and Secretary to prepare the agenda and notice to be sent to all members.	President, Secretary	None	High	12/04/2024	May 2024
202403-Item02	President and Secretary nominated to attend SSAA NSW AGM via Zoom	President, Secretary	None	Medium	17/05/2024	May 2024